

**APPLICATION FOR A FREE SCHOOL TRAVEL PASS**

To qualify for a free school travel pass you must:-

- live within the Kingston Upon Hull city boundary

- attend any school within the city or the nearest school where the walking distances between home and the school (shortest safe walking route) attended are as follows:-

- i) pupils under eight years – 2 miles or over
- ii) pupils aged eight years to under 16 years – 3 miles or over

For low income families free travel passes are available to:

- i) secondary pupils aged between 11 and 16 years attending one of their three nearest qualifying schools more than 2 miles but less than 3 miles from their home.
- ii) secondary pupils aged between 11 and 16 years attending the nearest suitable school preferred on grounds of religion or belief, where they live more than 2 miles but less than 15 miles from that school

(the definition of low income families is: those entitled to free school meals, or whose parents are in receipt of their maximum level of Working Tax Credit)

If your child is attending a new school in September or you have recently changed address and consider that you fulfil the above criteria please complete the sections below and return the form to the school office or the following address:-

Children and Young People's Services, Brunswick House, Strand Close, Beverley Road, Hull, HU2 9DB.

Passes will be distributed at the school.

**Your travel pass is valuable, try not to lose it. A charge of £10 will be made for replacing lost passes.**

**BLOCK CAPITALS PLEASE**

SURNAME OF PUPIL: ..... FIRST NAME(S).....

DATE OF BIRTH : .....

ADDRESS : .....

..... POST CODE: .....

CONTACT TELEPHONE NUMBER:- Home: ..... Work: .....

Mobile Number: .....

SCHOOL ATTENDING IN ACADEMIC YEAR 2011/12 : .....

IF YOU HAVE HAD A TRAVEL PASS BEFORE WHICH IS NO LONGER VALID PLEASE ATTACH IT TO THIS FORM  
Learning and Culture will determine the bus service used

**FOR ANY ADDITIONAL INFORMATION PLEASE USE A SEPARATE SHEET**

If you are applying on the 'low income' criteria we need to check that you qualify: The parent/carer who makes the claim for free school meals needs to complete the following:

SURNAME OF PARENT/CARER .....

DATE OF BIRTH OF PARENT/CARER .....

NATIONAL INSURANCE NUMBER OF PARENT/CARER .....

If you are applying for a free travel pass on the basis of religion or belief please tick here

I note that the pass will be issued subject to conditions and may be withdrawn if there is misuse. The pass remains the property of Children and Young People's Services.

**Declaration**

I agree that you will use the information I have provided to process my application for a free travel pass and will contact other sources as allowed by the law to verify my entitlement.

Signature of Parent/Guardian .....

Date .....

**FOR OFFICE USE ONLY :**

Mileage check : .....

Nearest of three schools Y/N : .....

Income check : ..... Religion or Belief Y/N .....

Free travel : Yes / No..... Date .....

TYPE OF ASSISTANCE	DATE PASS ORDERED	PASS POSTED TO SCHOOL	DATE PUPIL LEFT	DATE PASS RETURNED	REIMBURSEMENT DONE