

ALDERMAN COGAN'S CHURCH OF ENGLAND PRIMARY SCHOOL



# SCHOOL GOVERNING BODY INFORMATION

Published September 2016

**ANNUAL GOVERNANCE STATEMENT FOR THE GOVERNING BODY OF  
ALDERMAN COGAN'S CE VOLUNTARY AIDED PRIMARY SCHOOL**

**JULY 2016**

In accordance with the Government's requirement for all governing bodies, the 3 core strategic functions of Alderman Cogan's CE Primary School Governing Body are:

- 1. Ensuring clarity of vision, ethos and strategic direction;**
- 2. Holding the Headteacher to account for the educational performance of the school and its pupils;**
- 3. Overseeing the financial performance of the school and making sure its money is well spent.**

**Governance arrangements**

The Governing Body of Alderman Cogan's CE Primary School was re-constituted in 2015 and is now made up of:

- 2 parent governors;**
- 1 Local Authority (LA) governor;**
- The Headteacher;**
- 1 staff governor;**
- 7 foundation governors.**

The Full Governing Body meets once each term and we also have a number of committees to consider different aspects of the school in detail:

- The Curriculum and Standards Committee;**
- The Personnel and Appointments Committee;**
- The Premises Committee;**
- The Finance Committee.**

We also have committees that meet, if required, to consider pupil discipline, staffing matters and complaints.

**Attendance record of governors**

Governors have excellent attendance at meetings and we have rarely had to re-arrange a meeting because it would not have been "quorate" (the number of governors needed to ensure that legal decisions can be made).

**The work that we have done on our committees and in the**

The Governing Body has had a busy year and is continuously focusing on school improvement.

The Curriculum Committee has spent time examining key data giving the results of pupil achievement and progress, so that we can be sure that the school is on

<p><b>governing body.</b></p>	<p>track to fulfil its targets for all pupils. This committee is also concerned about our children who have additional needs and has been following the progress of the new Learning Pod carefully.</p> <p>The Personnel Committee looked at all issues relating to the personnel in the school; both staff and pupils. They have reviewed school policies and have ensured that safeguarding measures are in place. They have reviewed the school’s admission policy and, following a consultation, given a higher priority (in the event of over-subscription) to Pupil Premium children that are enrolled in our nursery.</p> <p>The Premises Committee has looked at the maintenance and development of the school premises and has made recommendations about how the school should use the budget. They have looked at energy-saving modifications that the school can make and cost-cutting alternatives to the IT provision.</p> <p>The Finance Committee approved the school budget plan and has reported to the governing body on financial matters.</p> <p>Minutes of governors’ meetings are public documents and you can ask at the school office if you would like to see any of them.</p>
<p><b>Church links to the school</b></p>	<p>The foundation governors are particularly responsible, along with other governors, to <i>“preserve and develop the school’s religious character in accordance with the principles of the Church of England and in partnership with the church at parish and diocesan level”</i> as well as to <i>“encourage an understanding of the meaning and significance of faith, and promote Christian values through the experience it offers to its pupils”</i>.</p> <p>Our Headteacher has worked with the Vicar of St. Aidan’s Church, Reverend Rich Phillips, and with the governing body to implement Christian values throughout the community and curriculum of the school. The school holds regular Christian worship and also conducts church services at St. Aidan’s where parents are invited.</p>
<p><b>Future plans for the governors</b></p>	<p>The Governors wish to continue to develop quality teaching with an exciting curriculum that reinforces our Christian beliefs and learning behaviour.</p> <p>We remain outward looking and continue to foster links with both pre-schools and secondary schools to</p>

	<p>provide greater continuity and transition for all children.</p> <p>We are continuing with the rolling programme of school improvements.</p>
<p><b>How you can contact the governing body</b></p>	<p>If you wish to contact the governing body please contact the Chair of Governors, Mrs Julie Knott, via the school office.</p>

**ALDERMAN COGAN'S CE PRIMARY SCHOOL GOVERNING BODY**

<b>Governor</b>	<b>Category</b>	<b>Appointed by</b>	<b>Committees</b>	<b>Term of Office Ends</b>
Jane Dawson (Vice Chair)	Parent Governor	Parent vote	Premises Committee, Finance Committee	06/01/19
Amanda Devaney	Associate Member	Governing Body	All committees	26/06/18
Chris Devaney	Associate Member	Governing Body	All committees	31/12/16
Julie Knott (Chair)	Foundation Governor	Diocese	Admissions, Finance, Foundation Values & Pupil Discipline Committees	27/04/18
Claire Lawson	Parent Governor	Parent vote	Personnel Committee, Safeguarding Governor	03/03/20
Dave Milns	Foundation Governor	Diocese	Personnel Committee, Premises Committee	31/08/16
Anthony Oram	Foundation Governor	Diocese	Curriculum Committee	15/05/20
Richard Phillips	Ex-officio	By virtue of office	Personnel, Premises, Admissions & Foundation Values Committees	Office ends
Sarah Sidwell	Foundation Governor	Diocese	Curriculum, Personnel, Finance & Foundation Values Committees	10/02/19
Jeanette Sutherland	Headteacher	By virtue of office	All committees	Office ends
Sue Walkington	Staff Governor	Staff vote	Curriculum Committee	21/01/20
Mel Whetton	Foundation Governor	Diocese	Personnel Committee, Finance Committee, SEN Governor	26/09/17

## **BUSINESS INTERESTS**

The Governing Body is committed to the principles of probity and accountability in its duty to protect the public purse. Furthermore it takes very seriously its responsibility to meet the statutory duty to ensure that it has in place a current register of business interests for all staff and governors involved in purchasing and procurement decisions.

### **Direct Business Interests**

The following are examples of a direct business interest:

- A governor or member of staff runs their own business and has been or could be paid for work done or services received from the school budget or any other school funds.
- Land owned by a governor or member of staff where its value might be affected by proposals about the school's land or buildings.

### **Indirect Business Interests**

The following are examples of an indirect business interest:

- A governor or member of staff own shares or is a member of a company or another body which has a direct business interest.
- A governor or member of staff is a business partner of a person or company who has a direct business interest.
- A governor or member of staff is employed by a person or company which has a direct business interest.
- A governor or member of staff has a spouse or is living with another person who has an interest in the contract or matter being discussed, including an appointment of staff of the school
- The contract or matter relates to an appointment at the school which could result in another vacancy for which the governor or member of staff could be a candidate.

### **Non Business Interests**

The following are examples of matters which are not considered as creating a business interest:

- Being a councillor on a local authority
- Being a rate payer or council tax payer in the area of the school
- For members of school staff, having an interest that is no greater than the interest of the generality of staff in the matter.
- Having interests that are non business (e.g. voluntary interests)
- Having an interest that is so remote or insignificant that it cannot reasonably be regarded as likely to influence a governor or member of staff.

**ALDERMAN COGAN'S CE PRIMARY SCHOOL GOVERNING BODY MEMBERS' BUSINESS INTEREST**

<b>Governor</b>	<b>Business Interests</b>	<b>Other Educational Establishments Governed</b>	<b>Staff Relationships</b>
Jane Dawson	None	None	None
Amanda Devaney	None	None	Chris Devaney (spouse)
Chris Devaney	None	None	Amanda Devaney (spouse)
Julie Knott	None	None	None
Claire Lawson	None	None	None
Dave Milns	None	None	None
Anthony Oram	None	None	None
Richard Phillips	None	None	None
Sarah Sidwell	Employee of Hull Foodbank Charity	None	None
Jeanette Sutherland	Trustee of Hull Foodbank Charity	None	None
Sue Walkington	None	None	None
Mel Whetton	None	None	None

## ATTENDANCE RECORD

This is a record of the meetings that each governor attended in the academic year 2015 - 2016.

Jane Dawson	10 meetings
Amanda Devaney	17 meetings
Julie Knott	8 meetings
Claire Lawson*	1 meeting
Dave Milns	8 meetings
Anthony Oram*	3 meetings
Richard Phillips	8 meetings
Sarah Sidwell	11 meetings
Jeanette Sutherland	19 meetings
Sue Walkington*	3 meetings
Mel Whetton	11 meetings

\* *Recently appointed*