



ALDERMAN COGAN'S C.E. PRIMARY SCHOOL

Founded 1753

HEAD: Mrs Jeanette Sutherland

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Dear Parents/Carers

SCHOOL BREAKFAST CLUB

Breakfast Club is run by school support staff and a member of the Hull Catering team. It is held in the dining hall and runs from 8.00am to 8.45am with the last breakfast served at 8.30am. **No child will be admitted to the club after 8.30am.** There is a charge of £1.00 per day to be payable on arrival each morning.

Breakfast will consist of:

- cereal
- milk
- toast & jam or marmalade

After eating breakfast children are provided with different play activities and are then be escorted to their classes at 8.45am ready for school starting at 8.50am.

Please be aware that attendance at this club is a privilege, not a right and a child's attendance will be dependent on them showing the same standard of good behaviour that we expect at any other time in school. If a child is unable to meet this standard they will not be allowed to attend.

Entry to the Breakfast Club

Entry to the Breakfast Club is through the door on the first playground (*the school office is not manned at this time of day*). The door needs to be open so we leave it on the latch. Some children are fastening it wide open and we're losing heat fast. Please could you help us by encouraging children to close the door. Thank you!

Car Parking

Please could I remind you that, except in exceptional circumstances, (e.g. for a parent or a child with a disability), the car park is for staff use only – unfortunately we don't have room for anyone else. There have been several 'near misses' both for cars and children. If you need a 'drop off point' for some reason please would you use the area directly in front of the main school entrance (near the railings outside of the school office).

Coats and Bags

The cloakroom directly adjacent to the dining hall door which the children use for Breakfast Club should be used for coats, wellingtons etc. Children should bring their bags into the dining hall so that valuables such as dinner money are safe.

Just as for any other part of the school day, a first aider will be present in school and should your child feel unwell or hurt themselves they will contact you using your emergency contact details.

If you would like your child to attend you **must** complete and sign the form on the reverse of this letter and get it back to us here at school at least the day **before** the first time your child attends the Breakfast Club.

If you have any queries regarding this club please contact the school.

Yours sincerely

Mrs Jeanette Sutherland
Headteacher

SCHOOL BREAKFAST CLUB

Name of Child: Class:

I would like my child to attend the School Breakfast Club from (date).

I understand that the club is open for children to come in from 8.00am to 8.45am and that the last breakfast served will be at 8.30am

I understand that attendance at the club is a privilege not a right and that my child can attend only if they behave appropriately.

I understand that the charge of £1.00 a day must be paid each day as my child enters the breakfast club.

My emergency contact details are the same as on the school records.

My emergency contact details have changed and are now as follows:

Name:

Address:

.....

.....

Relationship to child:

Home Tel. No:

Work Tel. No:

Mobile Tel. No:

Name of Parent/Carer:

Signature of Parent/Carer:

Date: